

General Information

LOCATION & DATES

[Hyatt Regency Atlanta](#)

Grand Hall
265 Peachtree Street NE
Atlanta, GA 30303
404.577.1234

Saturday, August 24 to Monday, August 26, 2024

EXHIBITOR MOVE-IN

Friday, August 23	12:00 PM	-	5:00 PM
Saturday, August 24	8:00 AM	-	11:00 AM

NOTE: Overtime rates will apply Friday after 4:30 PM and all hours Saturday. All exhibits must be complete by Saturday at 11:00 AM.

SHOW HOURS

Saturday, August 24	12:00 PM	-	6:30 PM
Sunday, August 25	7:30 AM	-	3:30 PM
Monday, August 26	7:30 AM	-	10:30 AM

NOTE: Show hours subject to minor changes until program is finalized.

EXHIBITOR MOVE-OUT

Monday, August 26	10:30 AM	-	3:00 PM
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NOTE: Exhibits and personnel are to remain on the floor until the end of the show. Anyone dismantling or packing booth material prior to the end of the show will be fined \$1,000 and will not be allowed to exhibit the following year. NACHC can no longer make exceptions.

Outside carriers must be checked in by **Monday, August 26 at 2:00 PM**. Please see the [Move-Out Information sheet](#) for more details.

STANDARD BOOTH EQUIPMENT

Each **8' x 10'** booth includes the following standard equipment:

8' High Draped Backwall – Colors:	Black
3' High Draped Siderails – Color:	Black
1 – 6' Draped Table - Color:	Black
2 – Side Chairs	
1 – Wastebasket	
1 – 7" x 44" Identification Sign with Company Name & Booth Number	

Each **8' x 20'** booth includes 1 additional table and 2 additional chairs.

All Exhibitors must adhere to the IAEE Guidelines for Display Rules and Regulations, located in this manual.

** Basic WiFi will be provided by NACHC. If you require additional internet services or a hardwired connection, please use the [Encore](#) link to place your order.

The exhibit hall **IS** already carpeted in a **multi-colored print**.

General Information (cont.)

HARGROVE ADVANCE & ONLINE ORDER DEADLINES

Monday, July 22, 2024 RENTAL BOOTH & RENTAL BANNER ORDER DEADLINE

Monday, July 29, 2024 ADVANCE ORDER & RENTAL ART SUBMISSION DEADLINE

Hargrove's advance prices apply to orders received with payment by the deadline date.

Monday, August 12, 2024 CARPET & ONLINE ORDERING DEADLINE

Orders after this date must be placed via phone or email and are subject to availability.

NEED HELP? WE'RE HERE FOR YOU!



HARGROVE EXHIBITOR SERVICES // 301.306.4627 or exhibitorservices@hargroveinc.com



HARGROVE SHIPPING // [Request a Quote](#) // 301.306.4620 or shipping@hargroveinc.com

ADVANCE SHIPPING

Advance shipping begins **Friday, July 19** at **8:00 AM** and ends **Tuesday, August 20** at **3:00 PM**.

Advance shipping address:

(Your Company Name & Booth Number)

NACHC 2024 Community Health Institute (CHI) & EXPO

c/o Hargrove

c/o RAC Logistics

4351 Thurman Rd

Conley, GA 30288

Advance Warehouse Receiving Hours: Monday – Friday **8:00 AM** to **3:00 PM**

DIRECT SHIPPING

There is NO DIRECT SHIPPING to this event.

All shipments must be consigned to Hargrove and shipped to the advance warehouse. If your materials cannot arrive at the advance warehouse on or before **Tuesday, August 20**, contact Hargrove Exhibitor Services at **301.306.4627** or exhibitorservices@hargroveinc.com. Shipments sent directly to the Hyatt Regency Atlanta may be refused and will be subject to material handling fees plus a 50% surcharge.